

Record Number: 37.01.3305.000.039.08.0001.25.116

Date: 19/08/2025

Office Order

The undersigned is directed to convey the sanction of the Vice Chancellor in favor of **Anit Kumar Roy**, son of **Alok Kumar Roy**, holding Passport No. **A14372375** has been serving as a programmer in the ICT Office at Gazipur Digital University since December 23, 2019. He has been granted **02 (two) months earned leave (Ex-Bangladesh)** from **19 August 2025 to 18 October 2025** to travel to **India** and accompany his wife, **Ripa Dutta** (Passport No. **A15734390**), for her medical treatment as an attendant, in accordance with the rules of the university, under the following terms and conditions:

- a) The University or the Government of the People's Republic of Bangladesh will not bear any expenses related to this travel.
- b) He will draw his usual pay and allowances in local currency during the leave period.
- c) He will not be allowed to stay abroad beyond the period permitted;
- d) After completion of the leave, he must rejoin his respective office and submit all relevant documents along with a report regarding his stay and travel.

2. This order is issued with the approval of the competent authority.



19-08-2025

Mohammad Ataur Rahman Khan
Registrar

Record Number: 37.01.3305.000.039.08.0001.25.116/1 (7)

Date: 19/08/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Visa Authority, High Commission of India, Dhaka, Bangladesh;
2. Immigration Officer, Hazrat Shahjalal International Airport (HSIA);
3. Immigration Officer, Benapole land Port, Jessor;
4. Director (Finance & Accounts), Gazipur Digital University;
5. Anit Kumar Roy, Programmer, ICT Office, Gazipur Digital University;
6. PS to VC, Vice-Chancellor's Office, Gazipur Digital University and
7. Assistant Registrar, Treasurer's Office, Gazipur Digital University.



19-08-2025
Syed Hasibul Akhfer
Assistant Registrar