University of Frontier Technology, Bangladesh
Kaliakair, Gazipur-1750
Registrar Office
Human Resource Development Section
www.uftb.ac.bd

Record Number: 37.01.3305.000.039.08.0001.26.239 Date: 04 Nov 2026

Office Order

The undersigned is directed to convey the sanction of the Vice Chancellor in favor of Md. Naimul Pathan, son of Mofiz Uddin Pathan, holding Passport No. A01394901 has been serving as a Lecturer of the Department of Educational Technology and Engineering at the University of Frontier Technology, Bangladesh since October 05, 2025.

He has been granted 20 (twenty) days earned leave on average pay (Ex-Bangladesh) from 05 November 2026 to 24 November 2026 to travel to Saudi Arabia to perform Umrah Hajj, in accordance with the rules of the university, under the following terms and conditions:

a) The University or the Government of the People's Republic of Bangladesh will not bear any expenses related to this travel;

b) The Teacher will not be allowed to stay abroad more than the approved period;

c) Leave on average pay is hereby sanctioned, subject to adjustment as per rules;

d) The Teacher will draw her pay and allowances in local currency. No part of it should be drawn in foreign currency;

e) After completion of the leave, he must rejoin his respective office and submit all relevant documents along with a report regarding his stay and travel.

2. This order is issued with the approval of the competent authority.

04-11-2026
Mohammad Ataur Rahman Khan
Registrar

Record Number: 37.01.3305.000.039.08.0001.26.239/1 (7) Date: 04 Nov 2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Hazrat Shahjalal International Airport (HSIA), Dhaka, Bagladesh..
2. Visa Authority, Embassy of Saudi Arabia, Dhaka Bangladesh.
3. Chairman, Department of Educational Technology and Engineering, University of Frontier Technology, Bangladesh.
4. Director (Finance & Accounts), University of Frontier Technology, Bangladesh.
5. Md. Naimul Pathan, Lecturer, Department of Educational Technology and Engineering, University of F rontier Technology, Bangladesh.
6. PS to VC, Vice-Chancellor's Office, University of Frontier Technology, Bangladesh.
7. Office Copy, University of Frontier Technology, Bangladesh.





04-11-2026
Mohd. Yunus Patwary
Assistant Registrar